

TSHWANE UNIVERSITY OF TECHNOLOGY

TARIFF LIST FOR 2023

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TARIFF LIST FOR 2023

REMUNERATION AND ALLOWANCES PAID BY TSHWANE UNIVERSITY OF TECHNOLOGY

	PER	TARIFF 2022	TARIFF 2023
1. REMUNERATION			
1.1 EXAMINERS (examination) Drafting and translation of question paper Marking of examination scripts Oral and practical			
	paper	1,542.00	TBC
	script	66.00	TBC
	hour	546.00	TBC
1.2 INTERNAL MODERATORS (examination) Moderating of question paper Moderation of scripts Oral and practical			
	paper	495.00	TBC
	script	66.00	TBC
	hour	515.00	TBC
1.3 EXTERNAL MODERATORS Moderating of question paper Moderating of sample scripts Oral and practical			
	paper	852.00	TBC
	script	66.00	TBC
	hour	546.00	TBC
	maximum	4,368.00	
1.4 MODERATORS Moderating of question paper Moderating of sample scripts The above tariffs apply for drafting, translation and moderating of question papers, the marking of scripts, projects, or hourly tariffs in case of oral exams or practical continuous evaluation. Academic departments will be responsible for the budget and remuneration off all Continuous Assessment subjects Markers for all assessments			
	½ hour	139.00	TBC
	½ hour	13.00	TBC
	½ hour		TBC
1.5 DISSERTATIONS & PROJECTS Dissertations: B Tech (for examiner & moderator)	project maximum	533.71 4,185.41	TBC TBC
1.6 POSTGRADUATE STUDIES – External Supervisors			
1.6.1 Doctoral Thesis: External Supervisor External Co-supervisor (One of the above must be from TUT, without remuneration)			
		40,337.77	TBC
		20,168.62	TBC
1.6.2 Dissertation: External Supervisor External Co-supervisor (One of the above must be from TUT, without remuneration)			
		20,168.62	TBC
		10,756.22	TBC
1.6.3 Mini Dissertation: External Supervisor External Co-Supervisor			
		10,756.22	TBC
		6,722.50	TBC
1.6.4 Post Graduate Studies: External assessors - Doctoral Thesis			
		2,766.30	TBC

Master's full dissertation		
Master's structured		
1.7 INVIGILATORS		
1.7.1 External examination invigilators:		
Main/chief invigilator (only applicable when there is 100+ students in venue)		
Other invigilators		
Control invigilators		
Security invigilators		
Regional Assessment Coordinators (Distant Venues)		
Main/chief Assessment Coordinators (Distant Venues)		
Assessment Coordinators (Distant Venues)		
1.7.2 External test invigilators:		
1-hour session		
2-hour session		
3-hour session		
4-hour session		
5-hour session		
6-hour session		
1.8 PART-TIME REMUNERATION		
Junior Lecturer (BTech/Hons)		
Lecturer (Masters)		
Senior Lecturer		
1.8.1 Student Assistants:		
Learner		
First year		
Second year		
Third year		
Fourth year and higher		
1.9 OVERTIME - Ordinary weekday		
Sunday		
Public holiday		
1.10 STAND-BY ALLOWANCE		
Staff of Logistical Services and Technical Services		
Shift allowance, staff of Campus Control		
1.11 TOPPIESHOEK, TRAINING STAFF		
Training facilitator – external		
1.12 TEMPORARY ACCOMODATION AND RELOCATION EXPENSES		
Temporary accommodation		

PER	TARIFF 2022	TARIFF 2023
	1,973.04	TBC
	1,242.70	TBC
hour	158.00	TBC
hour	124.00	TBC
hour	146.00	TBC
hour	94.00	TBC
hour	229.00	TBC
hour	190.00	TBC
hour	159.00	TBC
session	257.00	TBC
session	310.00	TBC
session	356.00	TBC
session	401.00	TBC
session	454.00	TBC
session	504.00	TBC
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
wage/hour	1½	1½
wage/hour	2.00	2.00
wage/hour	2.00	2.00
month	Refer to HR	Refer to HR
month	Refer to HR	Refer to HR
Full day	740.00	1,000.00
Half day	-	750.00
	Actual of 3 months up to a maximum of R45 000	TBC
	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R30 000	TBC

Relocation expenses: National appointees			
Relocation expenses: SADEC			
Relocation expenses: International appointees			
2. TRAVEL AND SUBSISTENCE (S&T) Subject to change as prescribed by SARS			
2.1 TARIFF PER KILOMETRE FOR USE OF PRIVATE VEHICLES AND TUT TRANSPORT			
2.1.1 Standard Distances:			
Pretoria – Soshanguve	36km		
Pretoria – Ga-Rankuwa	34km		
Pretoria – eMalahleni	127km		
Pretoria – Nelspruit	344km		
Pretoria – Polokwane	289km		
Soshanguve – Ga-Rankuwa	15km		
eMalahleni – Nelspruit	232km		
Nelspruit – Polokwane	320km		
Polokwane – Soshanguve	299km		
Nelspruit – Soshanguve	380km		
Nelspruit – Ga-Rankuwa	378km		
2.1.2 Fleet Tariff			
All fleet vehicles:			
Sedans	km	7.50	8.00
LDV's	km	7.50	8.00
Combi's & LDV's above 2.0 L	km	11.00	11.50
Trucks (above 7x ton)	km	19.50	20.00
Midi-busses (4x ton)	km	13.00	13.50
Busses	km	19.50	20.00
Private Tariff – All vehicles as from			
2.1.3 1 March 2023 – 28 February 2024.	km	4.18	4.64
AA Tariffs	km	Refer to Accounts Payable-Creditors	Refer to Accounts Payable-Creditors
2.2 DOMESTIC OVERNIGHT ALLOWANCE (without substantiation) SARS regulations 1 March 2023 – 28 February 2024:			
All staff – meals & incidental costs	per night	493.00	522.00
All staff – incidental costs	per night	152.00	161.00
Note: If meals are provided, you are allowed to claim R161.00 for incidental costs only, as from 1 March 2023 – 28 February 2024.			
Student overnight allowance	per night	170.00	170.00
2.2.1 Use of Private Transport in place of Air Ticket			

Equivalent of airfare as determined by nominated Travel Agency. This amount will be allowed as an allowance for use of own transport and is taxable and paid by salaries. Staff should not be permitted to claim per kilometer for the use of public transport.

2.3 INTERNATIONAL SUBSISTANCE

Tariffs as from 1 March 2023 – 28 February 2024, determined by SARS and reviewed annually.

Overnight allowance is payable for incidental expenses without supporting documentation as from 1 August 2008. All other expenses must then be paid by the Creditors Department:
Conference fees
Air & land travel
Accommodation –including breakfast
Deans should manage the travel claims of their staff.

2.4 CELL PHONE ALLOWANCE

Category A

Category B

Category C

Category D

Category E

Category F

2.5 ENTERTAINMENT COSTS – refer FINPOL020

2.5.1 Year End Functions (One function per year)
Refer to Collective Agreement 2022

2.5.2 Farewell Functions
Farewell Gift (no vouchers)

2.5.3 Personal related costs
Flowers (bereaving & hospitalization) Excluding delivery

3. STUDENT and PERSONNEL FEES

3.1 APPLICATION FEES – **Refer to Student Prospectus**
Fee payable on application for admission

3.2 FEES PAYABLE ON REGISTRATION
Registration fee for direct registration costs

3.2.1 Late Registration

3.2.2 Re-registration fee for research-based Masters & Doctorate

3.2.3 i-Centre

PER	TARIFF 2022	TARIFF 2023
	Refer to circular 01/2022	Refer to circular 01/2023
Per night	Refer to circular 01/2022	Refer to circular 01/2023
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
Per person	300.00	TBC
Per person	385.00	410.00
Per person	990.00	1,050.00
Per person	450.00	480.00
Per person	600.00	640.00
application	240.00	To be included in prospectus
	290.00	To be included in prospectus
course	360.00	To be included in prospectus
	990.00	To be included in prospectus
	260.00	To be included in prospectus

	PER	TARIFF 2022	TARIFF 2023
3.2.4 Student Extracurricular Fees: Insurance cover, SRC levy, HIV & AIDS activities, SLG activities, Sports & Recreation activities, Net Care 911	Annual fee to be paid together with registration fee	670.00	To be included in prospectus
3.2.5 International Students		1,690.00	To be included in prospectus
3.2.6 Initial Payment on Registration First-year students:			
-Confirmation deposit		1,500.00	To be included in prospectus
-Initial payment at registration		500.00	To be included in prospectus
		1,000.00	To be included in prospectus
Senior students	registration	1,500.00	To be included in prospectus
Post Graduate Studies	registration	1,500.00	To be included in prospectus
Re-send study material per parcel		290.00	To be included in prospectus
Re-issue (collect) per parcel		180.00	To be included in prospectus
3.2.7 Application to study at another tertiary institution	application	240.00	To be included in prospectus
3.3 CREDIT FOR DISCONTINUATION All students including Distance Education			
3.3.1 First Semester Subjects Non-registered students (newcomer students) (confirmation deposit)		1,500.00 Forfeits R220 if he/she does not turn up	To be included in prospectus
Discontinues on or before	15 February	100% credit Forfeits R220	To be included in prospectus
Discontinues between	15 February – 13 March	Liable for 60% of tuition fees	To be included in prospectus
Discontinues after	14 March	100% payable	To be included in prospectus
3.3.2 Second Semester Subjects Registered students		R1,500.00 Forfeits R220 if he/she does not turn up	To be included in prospectus
Discontinues on or before	15 August	100% credit Forfeits R220	To be included in prospectus
Discontinues between	15 August – 11 September	Liable for 60% of tuition fees	To be included in prospectus
Discontinues after	12 September	100% payable	To be included in prospectus
3.3.3 Year Subjects Non-Registered Students (Newcomer students) (Confirmation deposit)		R1,500.00 Forfeits R220 if he/she does not turn up	To be included in prospectus
Discontinues on or before	15 February	100 credit Forfeits R220	To be included in prospectus
Discontinues between	15 February – 3 April	Liable for 30% of tuition fees	To be included in prospectus

Discontinues between

Discontinues after

3.3.4 Postgraduate and Experiential Learning

3.4 REGISTRATION FEE PAYABLE BY STAFF AND DEPENDENTS

3.5 TUITION FEES

Consult the tariff list of the faculty concerned
Interest payable on arrears are calculated at

3.6 RESIDENCE FEES

3.6.1 Initial payment before Residence registration

3.6.2 Meal Card (RCL System) Compulsory for first years

3.6.3 Residence Fees

Astra Female Residence:

Single room

Double room

Denise Female Residence:

Single room

Double room

Heidehof Female Residence:

Kollegehof Mixed Residence:

Single room

Double room

Legae Mixed Residence:

Single room

Double room

Lezard Male:

Single room

Double room

Magalies Male Residence:

Single room

Double room

Mebala Mixed Residence:

Main block

D block

Minjonet Female Residence:

Single room

Double room

Monitor Male Residence

Orion Mixed Residence

Polonaise Female Residence:

Single room

Double room

Tempo Mixed Residence

Mabaleng Mixed Residence:

Single room

Double room

Soshanguve Campus

SOS1 Female Residence

Single room

Double room

PER	TARIFF 2022	TARIFF 2023
4 April – 31 July	Liabie for 50% of tuition fees	To be included in prospectus
1 August	Liabie for 100% of tuition fees	To be included in prospectus
year	No charge	No charge
year	Prime rate minus 1%	Prime rate minus 1%
	1,200.00	To be included in prospectus
	On Edu-loan meal system	On Edu-loan meal system
Year	30,730.00	32,912.00
Year	30,260.00	32,412.00
Year	30,730.00	32,912.00
Year	30,260.00	32,412.00
Year	29,920.00	32,042.00
Year	30,730.00	32,912.00
Year	30,260.00	32,412.00
Year	32,060.00	34,342.00
Year	31,690.00	33,942.00
Year	32,420.00	34,722.00
Year	32,060.00	34,342.00
Year	32,420.00	34,722.00
Year	32,060.00	34,342.00
Year	30,840.00	33,030.00
Year	28,970.00	31,032.00
Year	30,730.00	32,912.00
Year	30,260.00	32,412.00
Year	31,880.00	34,142.00
Year	32,420.00	34,722.00
Year	30,730.00	32,912.00
Year	30,260.00	32,412.00
Year	31,040.00	33,242.00
Year	30,560.00	Contract expired
Year	29,790.00	Contract expired
Year	24,420.00	26,152.00
Year	23,570.00	25,242.00

SOS2 Male Residence
SOS3 Female Residence
SOS4 Male Residence
SOS 5 Mixed Residence:
Single room
Double room

Town Mixed Residence
CCT Mixed Residence
Single room
Double room

TCE1 Mixed Residence
Single room
Double room
Three bay room

TCE2 Mixed Residence
Single room
Double room
Three bay room

Telkom Residence
House 1
House 2

Ga-Rankuwa Campus
Gaetsho Female Residence:
Shared room
Legae Male Residence:
Shared room
Skierlik Female Residence:
Shared room
Inkululeko Mixed Residence:
Double room
Lebone Residence:
Single
Double

3.7 FLATS & GUEST HOUSES

ALMA & DU TOIT FLATS
Allocations strictly according to waiting lists
One Bedroom flats
Two Bedroom flats
One & half bedroom flats – du Toit
(max 3 persons)
Two Bedroom flats – du Toit
Parking
Covered

ZARAGOSA PARK FLATS
Allocations strictly according to waiting list
Single Bachelor
Two bedrooms
Three bedrooms
Parking
Open
Covered

ZETHUSHOF FLATS
Allocations strictly according to waiting list
Single bachelor (small)
Single bachelor (large)

PER	TARIFF 2022	TARIFF 2023
Year	23,570.00	25,242.00
Year	23,570.00	25,242.00
Year	23,570.00	25,242.00
Year	24,420.00	26,152.00
Year	23,570.00	25,242.00
Year	25,340.00	27,142.00
Year	24,420.00	26,152.00
Year	23,570.00	25,242.00
Year	24,420.00	26,152.00
Year	23,570.00	25,242.00
Year	22,110.00	23,682.00
Year	24,420.00	26,152.00
Year	23,570.00	25,242.00
Year	22,110.00	23,682.00
Year	22,850.00	24,472.00
Year	27,650.00	29,612.00
Year	26,540.00	28,422.00
Year	23,520.00	25,192.00
Year	23,520.00	25,192.00
Year	24,190.00	25,907.00
Year	24,190.00	25,907.00
Year	28,690.00	30,727.00
Year	28,380.00	30,397.00
Month	5,350.00	5,730.00
Month	6,430.00	6,880.00
Month	5,770.00	6,170.00
Month	6,430.00	6,880.00
Month	240.00	240.00
Month	4,270.00	4,570.00
Month	6,390.00	6,840.00
Month	8,580.00	9,180.00
Month	150.00	150.00
Month	240.00	240.00
Month	4,270.00	4,570.00
Month	4,900.00	5,240.00

One bedroom (duplex)
 One bedroom (small)
 One bedroom (medium)
 One bedroom (large)
 Two bedroom (regular)
 Two bedrooms (regular with small balcony)
 Two bedroom (duplex)
 Two bedrooms (duplex – large)
 Three bedroom (duplex)
 Three bedroom (duplex)

Parking

Open
 Covered

GUEST HOUSES

KOSMOS

Standard units

Single – Bed & Breakfast
 Sharing – Bed & Breakfast

Special Rates – 7 nights minimum

Single – Bed & Breakfast
 Sharing – Bed & Breakfast

KOSMOS & NZASM

Luxury suites

Single – Bed & Breakfast
 Sharing – Bed & Breakfast

Special Rates – 7 nights minimum

Single – Bed & Breakfast
 Sharing – Bed & Breakfast

KOSMOS – students

Rooms to be used for student accommodation

33B
 35A
 17C
 35B

Conference facilities

Tariffs includes:

Coffee/tea on arrival
 Morning tea with snack
 Lunch (menu available)
 Afternoon tea with biscuits
 Conference room:
 Water, fruit juice, sweets, folder with writing paper and pen

3.8 EXAMINATION FEES PAYABLE BY STUDENTS

Aegrotat examinations

Special circumstances examinations

Special exams outside official exam period – exceptional cases

Re-marking of script

Re-checking of marks

Insight into script

Exemption of subjects

PER	TARIFF 2022	TARIFF 2023
Month	6,330.00	6,770.00
Month	5,510.00	5,900.00
Month	5,960.00	6,380.00
Month	6,330.00	6,770.00
Month	8,040.00	8,600.00
Month	7,720.00	8,260.00
Month	8,600.00	9,200.00
Month	8,360.00	8,690.00
Month	9,930.00	10,630.00
Month	9,930.00	10,630.00
Month	150.00	150.00
Month	240.00	240.00
p/p per day	640.00	650.00
p/p per day	590.00	600.00
p/p per day	590.00	600.00
p/p per day	530.00	550.00
p/p per day	770.00	770.00
p/p per day	710.00	710.00
p/p per day	710.00	710.00
p/p per day	640.00	650.00
p/p per annum	38,860.00	41,622.00
p/p per annum	33,420.00	35,792.00
p/p per annum	32,280.00	34,572.00
p/p per annum	33,420.00	35,795.00
p/p per day week days	420.00	450.00
p/p on a Saturday	490.00	500.00
subject	98.00	To be included in prospectus
subject	192.00	To be included in prospectus
subject	583.00	To be included in prospectus
subject	314.00	To be included in prospectus
subject	157.00	To be included in prospectus
subject	157.00	To be included in prospectus
subject	123.00	To be included in prospectus

Exemption of subjects (Maximum)

Granting of status

Statement in respect of replacement of certificate

Duplicate results

Application to sit for exam elsewhere (NB: Students whose study package does not include distance education. Only main examinations will be considered, not supplementary or special examinations).

Recognition of prior learning (RPL):

The remuneration payable for examination and moderation of question papers, answer scripts, practical's, dissertations, projects/papers, assignments as prescribed elsewhere in par1, also applies to RPL remuneration. However, should the total amount claim for RPL exceed the assessment fee, the individual claims may be proportionally adjusted.

Assessment fees

Should the total amount claimed for RPL exceed the assessment fee, the individual claims will be adjusted

Registration fees

Change of exam venue after closing date: Distance Education Programs

Issuing of duplicate personal timetable: Distance Education Students

Issuing of academic record, faxed or mail: Distance Education Students

3.9 MISCELLANEOUS ADMINISTRATIVE FEES

Issuing of duplicate student card

Issuing of duplicate proof of registration

Issuing of duplicate invoice/account

Issuing of academic record – computerized records

Issuing of academic record– non-computerized records

Traffic fines – general

Reckless, negligent, inconsiderate driving or any other serious traffic related offence

Issuing of syllabi/transcript

Issuing of syllabi/transcript aboard

Exam enquiries after closing date

Dishonored cheques (+10% on cheque amount)

Issuing of duplicate short- course certificate

Issuing of duplicate proof of exam admission (Distance Ed Program)

Re-issuing of study material (Distance Ed program)

Penalty for simultaneous registration at another institution without prior permission

Penalty to distance education students for submitting the same assignment more than once for marking

Issuing of previous question papers (memorandums excluded)

Distance Education Students:

Issuing of previous question papers (memorandum excluded) mailed to student

Re-printing of graduation letters

PER	TARIFF 2022	TARIFF 2023
	693.00	To be included in prospectus
request	TBC	TBC
statement	TBC	TBC
result	TBC	To be included in prospectus
First subject	970.00	To be included in prospectus
Additional subject	970.00	
	No costs as it is part of the normal academic departmental process	No costs as it is part of the normal academic departmental process
subject	700.00	To be included in prospectus
subject	Max 2,618.00	
application	344.00	To be included in prospectus
subject	176.00	To be included in prospectus
	1,172.00	To be included in prospectus
Timetable	35.00	To be included in prospectus
Academic Record	35.00	To be included in prospectus
card	90.00	90.00
proof of registration	10.00	11.00
invoice/ account	10.00	
report	14.00	15.00
report	137.00	145.00
Fine ticket	50.00	60.00
Fine ticket	100.00	120.00
request	488.00	515.00
Syllabi	488.00	515.00
	52.00	55.00
Certificate	130.00	TBC
	14.00	TBC
	471.00	TBC
	595.00	TBC
	130.00	TBC
Question paper		
Question paper	49.00	TBC
Letter	12.00	TBC

3.10 TRAINING TARIFFS: **TOPPIESHOEK**, LABS AND MOBILE UNITS

TUT Student Leadership Groups
TUT Student training groups, SGLD and
Top Team Challenge Programs
Other Tertiary Student Groups

Leadership & Team Building Day Programs
Non-profit organisations (youth, schools & churches)
Non-profit organisations (youth, schools & churches)

Zip line
Up sailing

Return Trip
Return Trip (Soshanguve only)
Per Semester
Per Annum

Single sided
Back to back
A4 Photocopies: Bond tints
Single sided
Back to back
A4 Photocopies: Bond bright colours
Single sided
Back to back

10

4.1.2 A3 Photocopies: Bond
Single sided
Back to back

4.1.3 Colour copies
A4
A3

4.1.4 Lamination
A5
A4
A3
A2
A1
A0

4.1.5 Ring binding
Up to 30 sheets
Up to 60 sheets
Up to 95 sheets
Up to 125 sheets
Up to 170 sheets
Up to 225 sheets
Up to 325 sheets
Up to 500 sheets

With TUT cover
Up to 30 sheets
Up to 60 sheets
Up to 95 sheets
Up to 125 sheets
Up to 170 sheets
Up to 225 sheets
Up to 325 sheets
Up to 500 sheets

Leather binding of books

Stapled top left
Saddle stitching (self-cover)

Binding:
TUT Test books (12pg)
TUT Test books (8pg)

Saddle stitching of study guide with TUT cover
Perfect binding of study guide with TUT cover
Perfect binding
Stapled top left
Saddle stitching (self-cover)
Covers 160gm (different colours)

4.1.6 Business Cards
Single sided
50
100
150
200
250
300
350
400
450
500

PER	TARIFF 2022	TARIFF 2023
	0.80	1.10
	1.15	1.40
	4.50	POD
	9.00	POD
	5.20	6.00
	8.20	9.00
	14.00	15.00
	65.00	80.00
	90.00	105.00
	185.00	190.00
	7.75	9.00
	9.95	12.00
	11.50	13.25
	13.50	16.00
	16.00	18.50
	18.00	21.00
	21.00	24.00
	24.00	29.00
	9.35	11.00
	11.25	14.00
	12.50	15.25
	14.20	18.00
	16.00	20.50
	19.00	23.00
	22.00	26.00
	25.00	31.00
	0.20	0.30
	0.40	0.70
	3.70	6.00
	3.50	5.00
	4.40	5.50
	8.00	10.00
	6.00	7.50
	0.20	0.30
	0.40	0.70
	1.70	2.50
	190.00	210.00
	210.00	230.00
	230.00	250.00
	250.00	270.00
	270.00	310.00
	310.00	350.00
	350.00	360.00
	360.00	400.00
	400.00	410.00
	410.00	430.00

	PER	TARIFF 2022	TARIFF 2023
4.1.7 Colour Posters			
A0		350.00	300.00
A1		240.00	200.00
A2		170.00	140.00
Lithographic printing prices are on quote requests – each product created is custom design consisting of various inks, paper and quantity attributes			
5. RENTALS			
5.1 RENT FOR FACILITIES			
5.1.1 Outside Organizations			
<u>PRETORIA LEARNING SITE:</u>			
Arcadia Auditorium	Function/day	6,166.00	6,800.00
FNB Visitor Centre	Function/day	4,779.00	5,500.00
Lecture/Meeting Hall 4-109 / 30-G42	Function/day	1,988.00	2,500.00
Prestige Auditorium (Building 21)	Function/day	7,887.00	8,675.00
Prestige Auditorium (Building 21) Foyer	Function/day	1,617.00	1,778.00
Theunis Bester Hall	Function/day	7,340.00	9,500.00
Theunis Bester Hall Foyer	Function/day	1,502.00	2,500.00
Lecturing Auditorium/Venue (New)	Function/day	1,976.00	2,173.00
<u>POLOKWANE CAMPUS FACILITIES:</u>			
TECH 09 (Auditorium)	Function/day	1,350.00	1,485.00
TECH 01 (new)	Function/day	1,350.00	1,485.00
Boardroom	Function/day	510.00	No longer available
Lecture Halls	Function/day	900.00	990.00
Library Extension	Function/day	370.00	990.00
<u>eMALAHLENI CAMPUS FACILITIES:</u>			
Class Rooms 40-seater	per hour	374.00	TBC
Class Rooms 80-seater (new)		523.00	TBC
Auditorium (new)	per day	1,345.00	TBC
Multi-Purpose Hall		19,440.00 (8,337.00 deposit refundable)	TBC
<u>MBOMBELA CAMPUS FACILITIES:</u>			
Multipurpose Hall, Student Centre		15,000.00 + 7,500.00 deposit (deposit refundable) *Price excludes any additional services	15,000.00 + 7,500.00 deposit (deposit refundable) *Price excludes any additional services
Staff Restaurant		1,650.00 + 825.00 deposit (deposit refundable) *Price exclude any additional services	1,650.00 + 825.00 deposit (deposit refundable) *Price exclude any additional services
Lecture room (Bldg5-G03, 6-G02, 7-G04, 8-G03)		2,000.00 + 1,000.00 deposit (deposit refundable) *Price excludes any additional services	2,000.00 + 1,000.00 deposit (deposit refundable) *Price excludes any additional services

Lecture room (Bldg. 5-G06, 6-G05)		
Lecture rooms (Bldg. 8-G05, 9-G02, 10-G02, 10-G05, 10-G06)		
<u>SOSHANGUVE LEARNING SITE</u>		
Outside organizations:		
Gencor Hall		
TCE HALL (newly renovated)		
Auditoriums		
Lecturing Hall		
MHO Centre Auditorium		
Student Centre		
<u>GA-RANKUWA LEARNING SITE</u>		
Aula Hall		
Lecturing Hall/Auditoriums / Auditorium Foyer		
New Multi-Purpose Hall		
New Auditoriums		
<u>Additional:</u> Applicable to PTA, Soshanguve & Ga-Rankuwa		
A standard standby fee will be charged for both Internal and External clients		
Standby Services (Sound and lighting operator/cleaning services)		
Outside area		
5.1.2 Staff/Students (for private use)		
<u>PRETORIA LEARNING SITE:</u>		
Arcadia Auditorium		
FNB Visitor Centre		
Lecture/Meeting Hall 4-109 / 30-G42		
Lecturing Auditorium/Venue		
Prestige Auditorium (Building 21)		
Prestige Auditorium (Building 21) Foyer		
Theunis Bester Hall		
Theunis Bester Hall Foyer		
<u>SOSHANGUVE LEARNING SITE:</u>		
Gencor Hall		
TCE Hall (newly renovated)		
MHO Centre Auditorium		
Student Centre		
Lecturing Hall		
<u>GA-RANKUWA LEARNING SITE</u>		
Aula Hall		
Lecturing Hall/Auditoriums/Auditorium/Foyer (New)		
New Multi-Purpose Hall		
New Auditoriums		

PER	TARIFF 2022	TARIFF 2023
	2,500.00 + 1,250.00 deposit (deposit refundable) *Price excludes any additional services	2,500.00 + 1,250.00 deposit (deposit refundable) *Price excludes any additional services
	1,000.00 + 500.00 deposit (deposit refundable) *Price excludes any additional services	1,000.00 + 500.00 deposit (deposit refundable) *Price excludes any additional services
Function/day	5,476.00	9,500.00
Function/day	2,783.00	4,000.00
Function/day	1,752.00	2,500.00
Function/day	997.00	2,173.00
Function/day	2,050.00	2,500.00
Function/day	2,263.00	2,500.00
Function/day	2,563.00	3,000.00
Function/day	997.00	2,173.00
Function/day	-	20,000.00
Function/day	-	5,000.00
Function/day	1,653.00	1,820.00
Function/day	2,440.00	2,864.00
Function/day	3,492.00	3,850.00
Function/day	3,492.00	3,850.00
Function/day	1,221.00	1,350.00
Function/day	845.00	950.00
Function/day	4,698.00	5,200.00
Function/day	1,047.00	1,200.00
Function/day	3,174.00	3,500.00
Function/day	845.00	1,000.00
Function/day	2,565.00	4,000.00
Function/day	1,283.00	2,000.00
Function/day	1,810.00	2,000.00
Function/day	1,272.00	1,500.00
Function/day	689.00	800.00
Function/day	1,155.00	1,300.00
Function/day	479.00	550.00
Function/day	-	8,500.00
Function/day	-	2,500.00

Additional: Applicable to PTA, Soshanguve and Ga-Rankuwa
A standard standby fee will be charged for both Internal and External clients

Standby Service (sound and lighting operator/cleaning services)
Outside Area

5.1.3 Departments/Divisions/ Students

PRETORIA LEARNING SITE:

Arcadia Auditorium
Arcadia Hall **(New)**
Botata Conference Centre
FNB Visitor Centre
Lecture/Meeting room 4-109 / 30-G42
Lecturing Auditorium / Venue **(New)**
Prestige Auditorium (Building 21)
Prestige Auditorium
(Building 21) Foyer
Theunis Bester Hall
Theunis Bester Hall & Foyer

SOSHANGUVE LEARNING SITE:

TCE Hall (newly renovated)
Gencor
Student Centre
Outside Area

GA-RANKUWA LEARNING SITE

Aula Hall
Lecturing Hall/Auditoriums/Auditorium/
Foyer (New)
New Multi-Purpose Hall
New Auditoriums

Additional: Applicable to PTA, Soshanguve & Ga-Rankuwa campuses
A standard standby fee will be charged for both Internal and External clients

Standby Services (Sound and lighting operator/cleaning services)
Outside Area

STUDENT BASHES FOR HALLS ON TUT CAMPUSES

Gencor Hall Soshanguve South
TCE Hall Soshanguve North
Soshanguve Outside Area
Aula Hall Ga-Rankuwa
Theunis Bester Hall

Mbombela

eMalahleni

Polokwane

PER	TARIFF 2022	TARIFF 2023
Function/day	1,653.00	1,820.00
Function/day	2,440.00	2,684.00
Function/day	1,137.00	1,250.00
Function/day	990.00	1,090.00
Function/day	990.00	1,090.00
Function/day	1,137.00	1,250.00
Function/day	359.00	400.00
Function/day	No charge	No charge
Function/day	1,945.00	2,200.00
Function/day	1,080.00	1,190.00
Function/day	1,223.00	1,400.00
	Included in the above	Included in the above
Function/day	618.00	700.00
Function/day	1,236.00	1,400.00
Function/day	641.00	720.00
Function/day	292.00	325.00
Function/day	656.00	750.00
Function/day	328.00	No charge
Function/day	-	4,000.00
Function/day	-	1,000.00
Function/day	1,653.00	1,820.00
Function/day	2,440.00	2,864.00
Function/day	25,652.00	28,300.00
Function/day	10,260.00	11,300.00
Function/day	10,260.00	11,300.00
Function/day	10,260.00	11,300.00
Function/day	12,826.00	13,600.00
Function/day	12,826.00	13,600.00
Function/day	12,826.00	13,600.00

5.1.4 Audiovisual Equipment hiring –
Only for **Internal** hiring by Departments

Flip Chart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

Delivery Cost (per vehicle)

Delivery Cost (per vehicle)

5.2 TEACHING & LEARNING WITH TECHNOLOGY – TLWT
RENT FOR FACILITIES

5.2.1 TUT Departments/Outside Organizations:

Smart Class Room (Bld. 9 – PTA)

TLWT Seminar Room (Bld. 9 – PTA)

Soshanguve South Campus

5.2.2 Audio and Video Production:

DVD-R
CD-R
DVD Poly Box (single)
DVD Poly Box (double)
Jewel Case
Slimline Case
DVD/CD Label (B&W)
DVD/CD Label (Colour)
DVD Poly Box Cover (B&W)
DVD Poly Box Cover (Colour)
CD Back (B&W)
CD Back (Colour)

5.3 HOUSING STAFF

Residence flat (Priced per bedroom)

5.4 STAFF PARKING

Top management
Staff – covered parking per annum
Staff – open parking (paved area)
Motorcycles – covered parking

5.5 TELEPHONE COSTS

Line hire

5.6 RENT FOR SPORT FIELDS AND COURSES

5.6.1 Pretoria Campus

(a) Rugby fields

– with lights

(b) Soccer field

PER	TARIFF 2022	TARIFF 2023
Function/day	43.00	48.00
Function/day	217.00	240.00
Function/day	43.00	48.00
Function/day	576.00	640.00
hour	105.00	116.00
Function/day	576.00	N/A
hour	105.00	N/A
Function/day	1,503.00	1,820.00
Less than 35km	Half the rate per km as per tariff list	Half the rate per km as per tariff list
More than 35km	Full rate per km as per tariff list	Full rate per km as per tariff list
Per 4-hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
Per 4-hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
Per 4-hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
	7.00	To be removed
	3.30	To be removed
	5.00	To be removed
	5.50	To be removed
	3.80	To be removed
	3.30	To be removed
	6.00	To be removed
	8.00	To be removed
	6.00	To be removed
	8.00	To be removed
	6.00	To be removed
	8.00	To be removed
month	5,076.00 – 7,290.00	5,650.00 – 8,110.00
month	Under Review	Under Review
year	Under Review	Under Review
year	Under Review	Under Review
year	Under Review	Under Review
month	80.00	80.00
field/match	583.00 per match	670.00 per match
field/evening	1,166.00 per match	1,345.00 per match
match/day	583.00 per match	670.00 per match

- with lights

(c) Softball Field

- with lights

(d) Hockey fields (grass)

– with lights

(e) Hockey field (Astro)

– with lights

(f) Cricket fields

– with lights

(g) Tennis courts

– with lights

(h) Netball courts

– with lights

(i) Athletics tracks

– with lights

(j) Squash Courts

(k) Athletics/Rugby Stadium for renting for:
Outside events. Fees depending on numbers, duration,
services required and entrance fee

5.6.2 Clubhouses for **TUT sports events**, tariffs are based on per function/event

Rugby – without kitchen

Rugby – with kitchen

Cricket – without kitchen

Cricket – with kitchen

Tennis – without kitchen

Tennis – with kitchen

Hockey Stadium – VIP Lounge

Dance Studio

Clubhouses for **Outside events**,
tariffs are based on per function/event

Rugby – without kitchen

Rugby – with kitchen

Cricket – without kitchen

Cricket – with kitchen

Tennis – without kitchen

Tennis – with kitchen

Hockey Stadium – VIP Lounge

Dance Studio

Speed Fencing

Venue cleaning

PER	TARIFF 2022	TARIFF 2023
evening	1,166.00 (1 field per match)	1,345.00 (1 field per match)
match/day	600.00 per match	690.00 per match
evening	1,166.00 (1 field per match) 2X hours	1,345.00 (1 field per match 2x hours)
field/match	700.00 per match	805.00 per match
field/evening	1,050.00 per match	1,207.00 per match
field/match	600.00 per 90 min	690.00 per 90 min
field/evening	700.00 per 90min	805.00 per 90 min
field/match	2,565.00 per match	2,950.00 per match
field/evening	4,664.00 per match	5,363.00 per match
course/day	466.00 per half day 4-hour session	536.00 per half day 4-hour session
course/evening	700.00 17:00 – 21:00	805.00 17:00-21:00
course/day	466.00 per court per match	536.00 per court per match
course/evening	700.00 per court per match	805.00 per court per match
day	4,500.00	5,175.00
evening	5,000.00	5,750.00
per 45 min	18.00	20.00
Session/day	Price to be determined dependent on the type of event, number of participants/support ers and additional services required	Price to be determined dependent on the type of event, number of participants/support ers and additional services required
day/evening	1,283.00	1,475.00
day/evening	1,400.00	1,610.00
day/evening	1,166.00	1,340.00
day/evening	1,400.00	1,610.00
day/evening	1,050.00	1,207.00
day/evening	1,166.00	1,340.00
day/evening	1,166.00	1,340.00
day/evening	1,400.00	1,610.00
day/evening	2,332.00	2,681.00
day/evening	2,915.00	3,352.00
day/evening	2,332.00	2,681.00
day/evening	2,915.00	3,352.00
day/evening	1,749.00	2,011.00
day/evening	1,866.00	2,145.00
day/evening	1,982.00	2,279.00
day/evening	2,010.00	2,311.00
per meter	130.00	149.00
Per event/ per cleaner/per day	400.00	460.00

5.6.3 Soshanguve Campus

Indoor facilities

- (a) Gymnasium hall for **non**-sporting events
- Gymnasium hall for **non**-sporting events where there is charge for entrance
- Gymnasium hall for sport events
- (b) Squash courts
- (c) Lecturing room
- (d) Gym membership fees for TUT students only
- (e) Gym membership fees for TUT Staff only
- (f) Gym membership fees for both non-staff and students – community engagement

Outdoor facilities

- (a) Main stadium for sports events
- (b) Main stadium for non-sports events where there is no charge for entrance
- (c) Main stadium for non-sports events where there is a charge for entrance
- (d) Netball, Volleyball and Basketball courts
- (e) Athletics Cross Country in the campus sports facilities
- (f) Vendors selling authorized products during the events in the sport facilities

5.6.4 Ga-Rankuwa Campus

- (a) Basket Ball
- (b) Football Pitch
- (c) Netball Court
- (d) Softball fields
- (e) Tennis Courts
- (f) Volleyball Courts

5.6.5 Mbombela Campus

Outdoor facilities

- (a) Tennis Courts
- with lights
- (b) Netball Courts
- with lights
- (c) Volleyball Courts
- with lights
- (d) Football Fields
- (e) Basketball Courts
- with lights

5.6.6 eMalahleni Campus

Outdoor facilities

- (a) Tennis Courts with lights
- (b) Netball Courts with lights
- (c) Volleyball Courts with lights

PER	TARIFF 2022	TARIFF 2023
day	3,150.00	3,150.00
day	6,254.00	6,254.00
day	1,378.00	1,378.00
day	710.00	710.00
day	583.00	583.00
month	85.00	85.00
month	150.00	150.00
month	180.00	180.00
day	1,378.00	1,378.00
evening - with lights	1,802.00	1,802.00
day	7,950.00	7,950.00
evening - with lights	10,070.00	10,070.00
day	14,310.00	14,310.00
evening - with lights	15,370.00	15,370.00
day	795.00	795.00
day	1,590.00	1,590.00
day	370.00	370.00
	Facilities under construction	Facilities under construction
day		700.00
evening/lights	-	N/A
day	-	R1,500.00
evening/lights	-	N/A
day	-	700.00
evening/lights	-	N/A
day	-	N/A
evening/lights	-	N/A
day	-	700.00
evening/lights	-	N/A
day	600.00	600.00
evening		1,200.00
day	600.00	600.00
evening		1,200.00
day	600.00	600.00
evening		1,200.00
day	800.00	800.00
evening with lights	1,000.00	1,000.00
day	600.00	600.00
evening		1,200.00
day/evening	700.00	700.00
day/evening	700.00	700.00
day/evening	700.00	700.00

- (d) Basketball Courts with lights
(e) Multi-purpose Sports fields with grass and lights:
Soccer/Football

Softball
Cricket pitch no longer available – only football pitch

5.7 RENT FOR FACILITIES AND TRAINING SERVICES AT TOPPIESHOEK

5.7.1 Accommodation

Youth accommodation – Public:

Accommodation (minimum of 15 persons – bedding included)

Accommodation (minimum of 15 persons – bedding excluded)

Special Tariff Community Groups (Non-Profit Organisations, Schools & Churches)

Youth accommodation – TUT Students:

Accommodation (minimum of 15 persons – bedding included)

Accommodation (minimum of 15 persons – bedding excluded)

Bundu House:

Accommodation (minimum of)

Accommodation per person per night

5.7.2 Day Visitors

Lapa – recreational area
(kitchen facilities, chairs, tables, braai and recreation facilities) maximum of 250 persons

Observatory (Venue only)

Seminar – facility per day

TUT Meetings

Hall for functions standard rate

5.7.3 Data Projector

Sound and Equipment (In hall/seminar)

Sound and Equipment (Outside)

Standby for any of the above

Bonfire Wood (when available) 1 bundle per group

Booking deposit

Booking cancellation

6. DECORATIONS

6.1 OFFICE PLANTS

Container with accent plant

6.2 DECORATION OUTSIDE PRETORIA CAMPUS

Cost per truck p/km

6.3 FUNCTIONS

Container plant

Displays

PER	TARIFF 2022	TARIFF 2023
day/evening	700.00	700.00
Day	1,300.00	1,300.00
Evening with lights	1,500.00	1,500.00
Non-sport events where there is a charge for entrance	1,500.00	1,500.00
Softball	550.00	550.00
Cricket pitch no longer available – only football pitch	-	-
person/night	200.00	210.00
person/night	140.00	150.00
Per Group of 50/per night		2,000.00
person/night	180.00	190.00
person/night	130.00	140.00
night	600.00	700.00
person/night	270.00	300.00
Minimum	900.00	1,000.00
person/day	75.00	80.00
per day	90.00	-
person/day	190.00	250.00
person/day	150.00	200.00
per day	2,000.00	2,500.00
per day	700.00	750.00
per day	500.00	1,000.00
per day	900.00	1,000.00
per day	1,500.00	2,000.00
	300.00	400.00
	50%	50%
	As in items & conditions	As in items & conditions
year	1,470.00	1,590.00
p/km	As per official TUT Transport Service rates	As per official TUT Transport Service rates
Per plant per day	175.00	190.00
Per m ² per day	220.00	240.00

	PER	TARIFF 2022	TARIFF 2023
Screens	Per unit per day	220.00	240.00
7. TENDER DOCUMENTS Collection of documents by Tenders	per document	500.00 – 1,000.00	500.00 - 1,000.00
8. POSTAL SERVICES			
8.1 REGULAR MAIL		The Standard SA National Post Office Tariffs will be applied at all times on all items	The Standard SA National Post Office Tariffs will be applied at all times on all items
8.2 REGISTERED MAIL (postage & service fee included)		The Standard SA National Post Office Tariffs will be applied at all times on all items	The Standard SA National Post Office Tariffs will be applied at all times on all items
8.3 COURIER SERVICES INHOUSE SERVICE: ONLY TSHWANE METRO AREA COURIER SERVICES:	Less than 35km	Half the rate per km as per tariff list	Half the rate per km as per tariff list
	More than 35km	Full rate per km as per tariff list	Full rate per km as per tariff list
8.4 FOLDING AND INSERTING	Per letter/booklet (Excludes Envelopes)	1.50	1.70
9. LIBRARY AND INFORMATION SERVICES			
9.1 INSTITUTIONAL MEMBERS Staff Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans) Registered Students Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans)	Unlimited until resignation	Free	Free
	Period registered for	Free	Free
9.2 EXTERNAL MEMBERS Alumni Access to library facilities: Circulation Services Members of Council Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans) Higher Education Institutional members (Postgraduate Students only, upon producing letter of introduction From their University Libraries) Access to library facilities: Circulation Services Information Services (TUT resources only) Inter-campus loans	Academic year	Free	Free
	Academic year	Free	Free
	Academic year	Free	Free
	Academic year	Free	Free

Guest Lecturers, research staff and post-doctoral fellows

Access to library facilities:

Circulation Services
Information Literacy Training
Information Services
Inter-library loans (including inter-campus loans)

Retirees of TUT

Access to library facilities:

Circulation Services
Information Literacy Training
Information Services

Exchange Staff and Students

Access to library facilities:

Circulation Services
Information Literacy Training
Information Services
Inter-library loans (including Inter-campus loans)

Honorary Members

Access to library facilities:

Circulation Services
Information Services
Inter-library loans, Inter-campus loans
Information Literacy Training

Attendees of SLPs

Access to library facilities

Circulation Services

Information Services

Information Literacy Training

Private Members

Access to library facilities
Circulation Services
Information Services (Excluding Inter-Library Loans)
Information Literacy Training

Members in terms of a Formal Agreement

Access to library facilities
Circulation Services and Inter-campus loans
Information Services

Inter-library loans (Refer to conditions of agreement)

Information Literacy Training

External Members belonging to a community project

Access to library facilities
Information Literacy Training

9.3 OTHER SERVICES

9.3.1 Day visitors
Access to library facilities:

9.3.2 Library Fines
Overdue open collection material

PER	TARIFF 2022	TARIFF 2023
Period of contract	Free	Free
Academic year	Free	Free
Period of contract	Free	Free
Academic year	Free	Free
Period registered for	Per individual per module	Per individual per module
Up to 6 months	412.00	433.00
6-12 months	825.00	866.00
Up to 6 months	412.00	433.00
6-12 months	825.00	866.00
Per individual per module	166.00	174.00
Academic year	1,648.00	1,730.00
	1,648.00	1,730.00
	641.00	673.00
Per individual per module	166.00	174.00
Academic year	1,648.00	1,730.00
	1,648.00	1,730.00
	641.00	673.00
	1,648.00	1,730.00
Per individual per module	166.00	174.00
	166.00	174.00
	166.00	174.00
Per individual per module	166.00	174.00
Per person per day	55.00	58.00
Per item per day	0.90	0.95

Overdue reserved study collection material	
Overdue reference material	
Continuing Resources	
Overdue audio-visual material	
Replacement of lost or damaged material	
Uncollected Inter-library loan material	
9.3.3 i- Centre's	
Fee paid by TUT Students	
Access by non-fee-paying clients	
9.3.4 Printing	
9.3.5 Scan	
9.3.6 Lamination and Binding (Service only, no consumables Provided)	
A3	
A4	
A5	

PER	TARIFF 2022	TARIFF 2023
Per item per hour	1.60	1.70
Per item per day	2.20	2.30
Per item per day	1.60	1.70
Per item per hour	2.20	2.30
Per item	Purchase price plus processing fee (R90.00) plus billing fee (R29.00) of item	Purchase price plus processing fee (R95.00) plus billing fee (R31.00) of item
Per item	Cost incurred in transporting item between sending and receiving library (courier/postal costs)	Cost incurred in transporting item between sending and receiving library (courier/postal costs)
Academic year	260.00	273.00
Academic year (after hours or as determined by the Library)	305.00	320.00
	Service rendered by external provider	Service rendered by external provider
A4 & smaller per page	Service rendered by external service provider	Service rendered by external service provider
	No costs	No costs
	No costs	No costs
	No costs	No costs