

TSHWANE UNIVERSITY OF TECHNOLOGY

TARIFF LIST FOR 2021

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TARIFF LIST FOR 2021

REMUNERATION AND ALLOWANCES PAID BY TSHWANE UNIVERSITY OF TECHNOLOGY

	PER	TARIFF 2020	TARIFF 2021
1. REMUNERATION			
1.1 FIRST AND ASSISTANT EXAMINERS (non- scheduled examination) Drafting and translation of question paper Marking of examination scripts Oral and practical			
	paper	1,390.00	1,455.00
	script	59.00	62.00
	hour	492.00	515.00
1.2 INTERNAL MODERATORS (non-scheduled examination) Moderating of question paper Moderation of scripts Oral and practical			
	paper	446.00	467.00
	script	59.00	62.00
	hour	464.00	486.00
1.3 EXTERNAL MODERATORS Moderating of question paper Moderating of sample scripts Oral and practical			
	paper	768.00	804.00
	script	59.00	62.00
	hour	492.00	515.00
1.4 Continuous ASSESMENT Moderating of question paper Moderating of sample scripts			
	½ hour	125.00	131.00
	½ hour	11.00	12.00
<p>The above tariffs apply for drafting, translation and moderating of question papers, the marking of scripts, projects, or hourly tariffs in case of oral exams or practical continuous evaluation. Academic departments will be responsible for the budget and remuneration off all Continuous Assessment subjects.</p>			
1.5 DISSERTATIONS & PROJECTS Dissertations: B Tech (for examiner & moderator)	project maximum	475.00 3,725.00	497.00 3,900.00
1.6 POSTGRADUATE STUDIES – External Supervisors			
1.6.1 Doctoral Thesis: External Supervisor External Co-supervisor (One of the above must be from TUT, without remuneration)			
		35,900.00	(TBC)
		17,950.00	(TBC)
1.6.2 Dissertation: External Supervisor External Co-supervisor (One of the above must be from TUT, without remuneration)			
		17,950.00	(TBC)
		9,573.00	(TBC)
1.6.3 Mini Dissertation: External Supervisor External Co-Supervisor			
		9,573.00	(TBC)
		5,983.00	(TBC)
1.6.4 Post Graduate Studies: External assessors -			
Doctoral Thesis		2,462.00	(TBC)
Master's full dissertation		1,756.00	(TBC)
Master's structured		1,106.00	(TBC)

1.7 INVIGILATORS

- 1.7.1 External examination invigilators:
Main/chief invigilator (only applicable when there is 100+ students in venue)
Other invigilators
Control invigilators
Security invigilators

Regional Assessment Coordinators
(Distant Venues)
Main/chief Assessment Coordinators
(Distant Venues)
Assessment Coordinators
(Distant Venues)

- 1.7.2 External test invigilators:

1 hour session
2 hour session
3 hour session
4 hour session
5 hour session
6 hour session

1.8 PART-TIME REMUNERATION

Junior Lecturer (BTech/Hons)
Lecturer (Masters)
Senior Lecturer

- 1.8.1 Student Assistants:

Learner
First year
Second year
Third year
Fourth year and higher

- 1.9 OVERTIME - Ordinary weekday

Sunday
Public holiday

- 1.10 STAND-BY ALLOWANCE

Staff of Logistical Services and Technical Services
Shift allowance, staff of Campus Control

- 1.11 TOPPIESHOEK, TRAINING STAFF

Training facilitator – external
Instructors – external

- 1.12 TEMPORARY ACCOMODATION AND RELOCATION EXPENSES

Temporary accommodation

Relocation expenses: National appointees

PER	TARIFF 2020	TARIFF 2021
hour	142.00	149.00
hour	112.00	117.00
hour	132.00	138.00
hour	85.00	89.00
hour	206.00	216.00
hour	171.00	179.00
hour	143.00	150.00
session	231.00	242.00
session	279.00	292.00
session	321.00	336.00
session	361.00	378.00
session	409.00	428.00
session	454.00	475.00
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
hour	Refer to HR	Refer to HR
wage/hour	1½	1½
wage/hour	2.00	2.00
wage/hour	2.00	2.00
month	Refer to HR	Refer to HR
month	Refer to HR	Refer to HR
hour	700.00	740.00
hour	120.00	130.00
	Actual of 3 months up to a maximum of R45 000	Actual of 3 months up to a maximum of R45 000
	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R30 000	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R30 000
	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R40 000	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R40 000

Relocation expenses: SADEC
Relocation expenses: International appointees

2. TRAVEL AND SUBSISTENCE (S&T)

Subject to change as prescribed by SARS

2.1 TARIFF PER KILOMETRE FOR USE OF PRIVATE VEHICLES AND TUT TRANSPORT

2.1.1 Standard Distances:

Pretoria – Soshanguve
Pretoria – Ga-Rankuwa
Pretoria – eMalahleni
Pretoria – Nelspruit
Pretoria – Polokwane
Soshanguve – Ga-Rankuwa
eMalahleni – Nelspruit
Nelspruit – Polokwane
Polokwane – Soshanguve
Nelspruit – Soshanguve
Nelspruit – Ga-Rankuwa

2.1.2 Fleet Tariff

All fleet vehicles:

Sedans

LDV's

Combi's

Trucks (above 7x ton)

Midi-busses (4x ton)

Busses

2.1.3 Private Tariff – All vehicles as from
1 March 2021 – 28 Febr 2022.

AA Tariffs

2.2 DOMESTIC OVERNIGHT ALLOWANCE (without substantiation) SARS regulations **1 March 2021 – 28 Febr 2022:**

All staff – meals & incidental costs

All staff – incidental costs

Note: If meals are provided, you are allowed to claim **R139.00** for incidental costs only, as from **1 March 2021 – 28 Febr 2022**.

Student overnight allowance

2.2.1 Use of Private Transport in place of Air Ticket
Equivalent of airfare as determined by nominated Travel Agency. This amount will be allowed as an allowance for use of own transport and is taxable and paid by salaries. Staff should not be permitted to claim per kilometer for the use of public transport.

2.3 INTERNATIONAL SUBSISTANCE

Tariffs as from 1 March 2021 – 28 February 2022,
determined by SARS and reviewed annually.

PER	TARIFF 2020	TARIFF 2021
	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R60 000	Actual costs of the cheapest of the 3 quotations which includes insurance up to a maximum of R60 000
36km		
34km		
127km		
344km		
289km		
15km		
232km		
320km		
299km		
380km		
378km		
km	6.50	7.00
km	6.50	7.00
km	10.00	10.50
km	18.50	19.00
km	12.00	12.50
km	18.50	19.00
km	3.82	3.82
km	Refer to Accounts Payable(Creditors)	Refer to Accounts Payable (Creditors)
per night	452.00	452.00
per night	139.00	139.00
per night	170.00	170.00
	Refer to circular 01/2020	Refer to circular 01/2021

Overnight allowance is payable for incidental expenses without supporting documentation as from 1 August 2008. All other expenses must then be paid by the Creditors Department:
 Conference fees
 Air & land travel
 Accommodation –including breakfast
 Deans should manage the travel claims of their staff.

- 2.4 CELL PHONE ALLOWANCE
- Category A
- Category B
- Category C
- Category D
- Category E
- Category F
- 2.5 ENTERTAINMENT COSTS – refer FINPOL020
- 2.5.1 Year End Functions
 (One function per year)
- 2.5.2 Farewell Functions
 Farewell Gift (no vouchers)
- 2.5.3 Personal related costs
- 3. STUDENT and PERSONNEL FEES**
- 3.1 APPLICATION FEES
 Fee payable on application for admission
- 3.2 FEES PAYABLE ON REGISTRATION
 Registration fee for direct registration costs
- 3.2.1 Late Registration
- 3.2.2 Re-registration fee for research based Masters & Doctorate
- 3.2.3 i-Centre
- 3.2.4 Student Extracurricular Fees:
 Insurance cover, SRC levy, HIV & AIDS activities, SLG activities, Sports & Recreation activities, Net Care 911
- 3.2.5 International Students
- 3.2.6 Initial Payment on Registration
 First-year students:
 -Confirmation deposit
 -Initial payment at registration
- Senior students
 Post Graduate Studies
- Re-send study material per parcel
 Re-issue (collect) per parcel
- 3.2.7 Application to study at another

PER	TARIFF 2020	TARIFF 2021
Per night	Refer to circular 01/2020	Refer to circular 01/2021
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
	Refer to ICT Services	Refer to ICT Services
Per person	300.00	TBC
Per person	320.00	350.00
Per person	850.00	900.00
Per person	390.00	420.00
application	240.00	240.00
	280.00	280.00
course	360.00	360.00
	860.00	950.00
	260.00	260.00
Annual fee to be paid together with registration fee	610.00	640.00
	1,500.00	1,500.00
	1,500.00	1,500.00
	500.00	500.00
	1,000.00	1,000.00
registration	1,500.00	1,500.00
registration	1,500.00	1,500.00
	290.00	290.00
	180.00	180.00
application	240.00	240.00

tertiary institution		
3.3 CREDIT FOR DISCONTINUATION All students including Distance Education		
3.3.1 First Semester Subjects Non-registered students (newcomer students) (confirmation deposit)		
Discontinues on or before	30 May	100% credit Forfeits R220
Discontinues between	31 May- 13 June	Liable for 60% of tuition fees
Discontinues after	14 June	100% payable
3.3.2 Second Semester Subjects Registered students		
Discontinues on or before	26 September	100% credit Forfeits R220
Discontinues between	27 September- 31 October	Liable for 60% of tuition fees
Discontinues after	1 November	100% payable
3.3.3 Year Subjects Non-Registered Students (Newcomer students) (Confirmation deposit)		
Discontinues on or before	30 May	100 credit Forfeits R220
Discontinues between	31 May- 13 June	Liable for 30% of tuition fees
Discontinues between	14 June – 19 September	Liable for 50% of tuition fees
Discontinues after	20 September	Liable for 100% of tuition fees
3.3.4 Postgraduate and Experiential Learning		
3.4 REGISTRATION FEE PAYABLE BY STAFF (Staff members who are approved by HR to get staff discount) Refer to 2020 Collective Agreement 9.1	year	500.00
3.5 TUITION FEES Consult the tariff list of the faculty concerned Interest payable on arrears are calculated at	year	Prime rate minus 1%
3.6 RESIDENCE FEES		
3.6.1 Initial payment before Residence registration		1,200.00
3.6.2 Meal Card (RCL System) Compulsory for first years		On Edu-loan meal system
3.6.3 Residence Fees		
Astra Female Residence: Single room	Year	27,030.00
Double room	Year	26,620.00
Denise Female Residence: Single room	Year	27,030.00

PER	TARIFF 2020	TARIFF 2021
	1,500.00 Forfeits R220 if he/she does not turn up	1,500.00 Forfeits R220 if he/she does not turn up
30 May	100% credit Forfeits R220	100% credit Forfeits R220
31 May- 13 June	Liable for 60% of tuition fees	Liable for 60% of tuition fees
14 June	100% payable	100% payable
	R1,500.00 Forfeits R220 if he/she does not turn up	R1,500.00 Forfeits R220 if he/she does not turn up
26 September	100% credit Forfeits R220	100% credit Forfeits R220
27 September- 31 October	Liable for 60% of tuition fees	Liable for 60% of tuition fees
1 November	100% payable	100% payable
	R1,500.00 Forfeits R220 if he/she does not turn up	R1,500.00 Forfeits R220 if he/she does not turn up
30 May	100 credit Forfeits R220	100 credit Forfeits R220
31 May- 13 June	Liable for 30% of tuition fees	Liable for 30% of tuition fees
14 June – 19 September	Liable for 50% of tuition fees	Liable for 50% of tuition fees
20 September	Liable for 100% of tuition fees	Liable for 100% of tuition fees
year	500.00	No charge
year	Prime rate minus 1%	Prime rate minus 1%
	1,200.00	1,200.00
	On Edu-loan meal system	On Edu-loan meal system
Year	27,030.00	28,930.00
Year	26,620.00	28,490.00
Year	27,030.00	28,930.00

Double room
Heidehof Female Residence:
Kollegehof Mixed Residence:
Single room
Double room
Legae Mixed Residence:
Single room
Double room
Lezard Male:
Single room
Double room
Magalies Male Residence:
Single room
Double room
Mebala Mixed Residence:
Main block
D block
Minjonet Female Residence:
Single room
Double room
Monitor Male Residence
Orion Mixed Residence
Polonaise Female Residence:
Single room
Double room
Tempo Mixed Residence
Mabaleng Mixed Residence:
Single room
Double room
Polokwane: The landing
Single
Double

Soshanguve Campus
SOS1 Female Residence
Single room
Double room
SOS2 Male Residence
SOS3 Female Residence
SOS4 Male Residence
SOS 5 Mixed Residence
Single room
Double room
House

Town Mixed Residence
CCT Mixed Residence
Single room
Double room
House
TCE1 Mixed Residence
Single room
Double room
Three bay room
House

TCE2 Mixed Residence
Single room
Double room
Three bay room
House
Telkom Residence
House 1
House 2

PER	TARIFF 2020	TARIFF 2021
Year	26,620.00	28,490.00
Year	26,320.00	28,170.00
Year	27,030.00	28,930.00
Year	26,620.00	28,490.00
Year	28,200.00	30,180.00
Year	27,870.00	29,830.00
Year	28,520.00	30,520.00
Year	28,200.00	30,180.00
Year	28,520.00	30,520.00
Year	28,200.00	30,180.00
Year	27,120.00	29,030.00
Year	25,470.00	27,270.00
Year	27,030.00	28,930.00
Year	26,620.00	28,490.00
Year	28,040.00	30,010.00
Year	28,520.00	30,520.00
Year	27,030.00	28,930.00
Year	26,620.00	28,490.00
Year	27,300.00	29,220.00
Year	26,880.00	28,770.00
Year	26,200.00	28,050.00
Year	47,660.00	LEASE EXPIRED
Year	47,410.00	LEASE EXPIRED
Year	21,460.00	22,990.00
Year	20,710.00	22,190.00
Year	20,710.00	22,190.00
Year	20,710.00	22,190.00
Year	20,710.00	22,190.00
Year	21,460.00	22,990.00
Year	20,710.00	22,190.00
Year	Discontinued	Discontinued
Year	22,280.00	23,860.00
Year	21,460.00	22,990.00
Year	20,710.00	22,190.00
Year	Discontinued	Discontinued
Year	21,460.00	22,990.00
Year	20,710.00	22,190.00
Year	19,430.00	20,820.00
Year	24,310.00	26,030.00
Year	21,460.00	22,990.00
Year	20,710.00	22,190.00
Year	19,430.00	20,820.00
Year	DISCONTINUED	DISCONTINUED
Year	20,070.00	21,510.00
Year	24,310.00	26,030.00
Year	23,340.00	24,990.00

Ga-Rankuwa Campus**Gaetsho Female Residence:**

Shared room

Legae Male Residence:

Shared room

Skierlik Female Residence:

Shared room

East Mixed Residence:

Double room

Lebone Residence

Single

Double

3.7 FLATS & GUEST HOUSES**ALMA & DU TOIT FLATS****Allocations strictly according to waiting lists**

One Bedroom flats

Two Bedroom flats

One & half bedroom flats – du Toit
(max 3 persons)

Two Bedroom flats – du Toit

Parking

Covered

ZARAGOSA PARK FLATS**Allocations strictly according to waiting list**

Single Bachelor

Two bedroom

Three bedroom

Parking

Open

Covered

ZETHUSHOF FLATS**Allocations strictly according to waiting list**

Single bachelor (small)

Single bachelor (large)

One bedroom (duplex)

One bedroom (small)

One bedroom (medium)

One bedroom (large)

Two bedroom (regular)

Two bedroom (regular with small balcony)

Two bedroom (duplex)

Two bedroom (duplex – large)

Three bedroom (duplex)

Three bedroom (duplex)

Parking

Open

Covered

GUEST HOUSES**KOSMOS****Standard units**

Single – Bed & Breakfast

Sharing – Bed & Breakfast

Special Rates – 7 nights minimum

Single – Bed & Breakfast

PER	TARIFF 2020	TARIFF 2021
Year	20,660.00	22,140.00
Year	20,660.00	22,140.00
Year	21,250.00	22,770.00
Year	21,250.00	22,770.00
Year		27,010.00
Year		26,720.00
Month	4,810.00	5,000.00
Month	5,780.00	6,010.00
Month	5,180.00	5,390.00
Month	5,780.00	6,010.00
Month	240.00	240.00
Month	3,840.00	3,990.00
Month	5,740.00	5,970.00
Month	7,710.00	8,020.00
Month	150.00	150.00
Month	240.00	240.00
Month	3,840.00	3,990.00
Month	4,400.00	4,580.00
Month	5,690.00	5,920.00
Month	4,950.00	5,150.00
Month	5,360.00	5,570.00
Month	5,690.00	5,920.00
Month	7,220.00	7,510.00
Month	6,930.00	7,210.00
Month	7,730.00	8,040.00
Month	7,730.00	8,040.00
Month	8,920.00	9,280.00
Month	8,920.00	9,280.00
Month	150.00	150.00
Month	240.00	240.00
p/p per day	590.00	610.00
p/p per day	540.00	560.00
p/p per day	540.00	560.00

Sharing – Bed & Breakfast

KOSMOS & NZASM

Luxury suites

Single – Bed & Breakfast

Sharing – Bed & Breakfast

Special Rates – 7 nights minimum

Single – Bed & Breakfast

Sharing – Bed & Breakfast

KOSMOS – students

Rooms to be used for student accommodation

33B

35A

17C

35B

Conference facilities

Conference tariff includes:

Coffee/tea on arrival

Morning tea with snack

Lunch (menu available)

Afternoon tea with biscuits

Conference room:

Water, fruit juice, sweets, folder with writing paper and pen

3.8 EXAMINATION FEES PAYABLE BY STUDENTS

Aegrotat examinations

Special circumstances examinations

Special exams outside official exam period – exceptional cases

Re-marking of script

Re-checking of marks

Insight into script

Exemption of subjects

Exemption of subjects (Maximum)

Granting of status

Statement in respect of replacement of certificate

Duplicate results

Application to sit for exam elsewhere (NB: Students whose study package does not include distance education. Only main examinations will be considered, not supplementary or special examinations).

Recognition of prior learning (RPL):

The remuneration payable for examination and moderation of question papers, answer scripts, practical's, dissertations, projects/papers, assignments as prescribed elsewhere in par1, also applies to RPL remuneration. However, should the total amount claim for RPL exceed the assessment fee, the individual claims may be proportionally adjusted.

Assessment fees

Should the total amount claimed for RPL exceed the assessment fee, the individual claims will be adjusted

Registration fees

PER	TARIFF 2020	TARIFF 2021
p/p per day	480.00	500.00
p/p per day	700.00	730.00
p/p per day	650.00	680.00
p/p per day	650.00	680.00
p/p per day	590.00	610.00
p/p per annum	34,200.00	TBC
p/p per annum	29,400.00	TBC
p/p per annum	28,400.00	TBC
p/p per annum	29,400.00	TBC
p/p per day week days	380.00	400.00
p/p on a Saturday	450.00	470.00
subject	88.00	92.00
subject	173.00	TBC
subject	525.00	550.00
subject	283.00	TBC
subject	141.00	TBC
subject	141.00	148.00
subject	111.00	TBC
	625.00	654.00
request	171.00	TBC
statement	223.00	TBC
result	11.00	TBC
First subject	873.00	914.00
Additional subject	873.00	914.00
subject	669.00	700.00
subject	Max 2,500.00	Max 2,618.00
application	329.00	344.00
subject	168.00	176.00

Change of exam venue after closing date: Distance Education Programs
 Issuing of duplicate personal timetable: Distance Education Students
 Issuing of academic record, faxed of mail: Distance Education Students

3.9 MISCELLANEOUS ADMINISTRATIVE FEES

Issuing of duplicate student card
 Issuing of duplicate proof of registration
 Issuing of duplicate invoice/account
 Issuing of academic record – computerized records
 Issuing of academic record– non computerized records
 Traffic fines – general
 Reckless, negligent , inconsiderate driving or any other serious traffic related offence
 Issuing of syllabi/transcript
 Issuing of syllabi/transcript aboard
 Exam enquiries after closing date
 Dishonored cheques (+10% on cheque amount)
 Issuing of duplicate short- course certificate
 Issuing of duplicate proof of exam admission (Distance Ed Program)
 Re-issuing of study material (Distance Ed program)
 Penalty for simultaneous registration at another institution without prior permission
 Penalty to distance education students for submitting the same assignment more than once for marking
 Issuing of previous question papers (memorandums excluded)
 Distance Education Students:
 Issuing of previous question papers (memorandum excluded) mailed to student
 Re-printing of graduation letters
 Re-sending of graduation certificates
 Duplicate qualification statement
 Graduating in absentia after confirming attendance

3.10 TRAINING TARIFFS: TOPPIESHOEK, LABS AND MOBILE UNITS

Student Groups:

TUT Student Leadership Groups
 TUT Cultural Integration/Diversity (Top Team Challenge Program)
 TUT Short Courses
 Other Tertiary Student Groups
 TUT Student Leadership Groups

TUT Staff:

Leadership & Team Building Programs

Corporate Groups

Leadership & Team Building Day Programs
 Non-profit organizations (youth, schools & church)

Games

Archery
 Paintball
 Mountain Biking

3.11 CAMPUS CLINIC For Students only

PER	TARIFF 2020	TARIFF 2021
	1,119.00	1,172.00
Timetable	35.00	35.00
Academic Record	35.00	35.00
card	90.00	90.00
proof of registration	10.00	10.00
invoice/ account	10.00	10.00
report	14.00	14.00
report	137.00	137.00
Fine ticket	50.00	50.00
Fine ticket	100.00	100.00
request	442.00	463.00
Syllabi	442.00	TBC
	47.00	TBC
Certificate	130.00	TBC
	14.00	TBC
	450.00	471.00
	568.00	595.00
	130.00	130.00
Question paper		
Question paper	44.00	TBC
Letter	12.00	TBC
Certificate	140.00	147.00
Certificate	211.00	TBC
Per session	357.00	TBC
Person/day	130.00	140.00
Per group	3,600.00	3,800.00
Person/day		
Person/day	250.00	260.00
Person/day	260.00	270.00
Person/day	330.00	340.00
Person/day	600.00	630.00
Person/day	220.00	230.00
	230.00	240.00
	270.00	280.00
	230.00	240.00
Visit	No charge	No charge

	PER	TARIFF 2020	TARIFF 2021
TUT Test books (12pg)		3.90	3.90
TUT Test books (8pg)		3.70	3.70
Saddle stitching of study guide with TUT cover		4.40	4.40
Perfect binding of study guide with TUT cover		8.00	8.00
Perfect binding		6.00	6.00
Stapled top left		0.22	0.22
Saddle stitching (self-cover)		0.45	0.45
Covers 160gm (different colours)		1.70	1.70
4.1.6 Business Cards			
Single sided			
50		190.00	190.00
100		210.00	210.00
150		230.00	230.00
200		250.00	250.00
250		270.00	270.00
300		310.00	310.00
350		350.00	350.00
400		360.00	360.00
450		400.00	400.00
500		410.00	410.00
4.1.7 Colour Posters			
A0		350.00	350.00
A1		230.00	230.00
A2		160.00	160.00
Lithographic printing prices are on quote requests – each product created is custom design consisting of various inks, paper and quantity attributes			
5. RENTALS			
5.1 RENT FOR FACILITIES			
5.1.1 Outside Organizations			
<u>PRETORIA LEARNING SITE:</u>			
Arcadia Auditorium	function	6,166.00	6,166.00
FNB Visitor Centre	function	4,779.00	4,779.00
Lecture/Meeting Hall 4-109 / 30-G42	function	1,988.00	1,988.00
Prestige Auditorium (Building 21)	function	7,887.00	7,887.00
Prestige Auditorium (Building 21) Foyer	function	1,617.00	1,617.00
Theunis Bester Hall	function	7,340.00	7,340.00
Theunis Bester Hall Foyer	function	1,502.00	1,502.00
Lecturing Auditorium/Venue (New)	function	1,976.00	1,976.00
<u>POLOKWANE CAMPUS FACILITIES:</u>			
TECH 09 (Auditorium)		1,350.00	1,350.00
TECH 01 (new)		1,350.00	1,350.00
Boardroom		510.00	510.00
Lecture Halls		900.00	900.00
Library Extension		370.00	370.00
<u>eMALAHLENI CAMPUS FACILITIES:</u>			
Class Rooms 40 seater	per hour	374.00	374.00
Class Rooms 80 seater (new)		523.00	523.00
Auditorium (new)	per day	1,345.00	1,345.00
Multi-Purpose Hall		19,440.00 (8,337.00 deposit refundable)	19,440.00 (8,337.00 deposit refundable)
<u>MBOMBELA CAMPUS FACILITIES:</u>			

PER	TARIFF 2020	TARIFF 2021
Multipurpose Hall, Student Centre	15,000.00 + 7,500.00 deposit (deposit refundable) *Price exclude any additional services	15,000.00 + 7,500.00 deposit (deposit refundable) *Price exclude any additional services
Staff Restaurant	1,650.00 + 825.00 deposit (deposit refundable) *Price exclude any additional services	1,650.00 + 825.00 deposit (deposit refundable) *Price exclude any additional services
Lecture room (Bldg5-G03, 6-G02, 7-G04, 8-G03)	2,000.00 + 1,000.00 deposit (deposit refundable) *Price exclude any additional services	2,000.00 + 1,000.00 deposit (deposit refundable) *Price exclude any additional services
Lecture room (Bldg. 5-G06, 6-G05)	2,500.00 + 1,250.00 deposit (deposit refundable) *Price exclude any additional services	2,500.00 + 1,250.00 deposit (deposit refundable) *Price exclude any additional services
Lecture rooms (Bldg. 8-G05, 9-G02, 10-G02, 10-G05, 10-G06)	1,000.00 + 500.00 deposit (deposit refundable) *Price exclude any additional services	1,000.00 + 500.00 deposit (deposit refundable) *Price exclude any additional services
<u>SOSHANGUVE LEARNING SITE</u>		
Outside organizations:		
Gencor Hall		
TCE HALL (newly renovated)	function 5,476.00	5,476.00
Auditoriums	function 2,783.00	2,783.00
Lecturing Hall	function 1,752.00	1,752.00
MHO Centre Auditorium	function 997.00	997.00
Student Centre	function 2,050.00	2,050.00
	function 2,263.00	2,263.00
<u>GA-RANKUWA LEARNING SITE</u>		
Aula Hall		
Lecturing Hall/Auditoriums / Auditorium Foyer	2,563.00	2,563.00
	997.00	997.00
<u>Additional:</u> Applicable to PTA, Soshanguve & Ga-Rankuwa		
A standard standby fee will be charged for both Internal and External clients		
Standby Services (Sound and lighting operator/cleaning services)		
	function 1,653.00	1,653.00
Outside area	function 2,440.00	2,440.00
5.1.2 Staff/Students (for private use)		
<u>PRETORIA LEARNING SITE:</u>		
Arcadia Auditorium	function 3,492.00	3,492.00
FNB Visitor Centre	function 3,492.00	3,492.00
Lecture/Meeting Hall 4-109 / 30-G42	function 1,221.00	1,221.00
Lecturing Auditorium/Venue	function 845.00	845.00
Prestige Auditorium (Building 21)	function 4,698.00	4,698.00
Prestige Auditorium (Building 21) Foyer	function 1,047.00	1,047.00
Theunis Bester Hall	function 3,174.00	3,174.00

Theunis Bester Hall Foyer

SOSHANGUVE LEARNING SITE:

Gencor Hall
TCE Hall (newly renovated)
MHO Centre Auditorium
Student Centre
Lecturing Hall

GA-RANKUWA LEARNING SITE

Aula Hall
Lecturing Hall/Auditoriums/Auditorium/Foyer (New)
Bash Outside Area
Additional: Applicable to PTA, Soshanguve and Ga-Rankuwa
A standard standby fee will be charged for both Internal and External clients

Standby Service (sound and lighting operator/cleaning services)
Outside Area

5.1.3 Departments/Divisions/
Students

PRETORIA LEARNING SITE:

Arcadia Auditorium
Arcadia Hall (**New**)
Botata Conference Centre
FNB Visitor Centre
Lecture/Meeting room 4-109 / 30-G42
Lecturing Auditorium / Venue (**New**)
Prestige Auditorium (Building 21)
Prestige Auditorium (Building 21) Foyer
Theunis Bester Hall
Theunis Bester Hall & Foyer

SOSHANGUVE LEARNING SITE:

TCE Hall (newly renovated)
Gencor
Student Centre
Outside Area

GA-RANKUWA LEARNING SITE

Aula Hall
Lecturing Hall/Auditoriums/Auditorium/
Foyer (New)

Additional: Applicable to PTA, Soshanguve & Ga-Rankuwa campuses
A standard standby fee will be charged for both Internal and External clients

Standby Services (Sound and lighting operator/cleaning services)
Outside Area

STUDENT BASHES FOR HALLS ON TUT CAMPUSES

Gencor Hall Soshanguve South
TCE Hall Soshanguve North
Soshanguve Outside Area
Aula Hall Ga-Rankuwa
Theunis Bester Hall

Mbombela

PER	TARIFF 2020	TARIFF 2021
function	845.00	845.00
function	2,565.00	2,565.00
function	1,283.00	1,283.00
function	1,810.00	1,810.00
function	1,272.00	1,272.00
function	689.00	689.00
day	1,155.00	1,155.00
day	479.00	479.00
function	1,653.00	1,653.00
function	2,440.00	2,440.00
function	1,137.00	1,137.00
	990.00	990.00
function	990.00	990.00
function	1,137.00	1,137.00
function	359.00	359.00
function	No Charge	No Charge
function	1,945.00	1,945.00
function	1,080.00	1,080.00
function	1,223.00	1,223.00
function	Included in the above	Included in the above
function	618.00	618.00
function	1,236.00	1,236.00
function	641.00	641.00
function	292.00	292.00
day	656.00	656.00
day	328.00	328.00
function	1,503.00	1,503.00
function	2,219.00	2,219.00
function	25,652.00	25,652.00
function	10,260.00	10,260.00
function	10,260.00	10,260.00
function	10,260.00	10,260.00
function	12,826.00	12,826.00
function	12,826.00	12,826.00

eMalahleni

Polokwane

5.1.4 Audiovisual Equipment hiring –
Only for **Internal** hiring by Departments

DAY 1:

Flip Chart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

Day 2:

Flip Chart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

DAY 3:

Flipchart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

DAY 4:

Flipchart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

WEEK:

Flip Chart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day
Laptop/Computer per hour
Standby per day

WEEKEND:

Flip Chart
Sound System
Screen
Data projector per day
Data projector per hour
Laptop/Computer per day

PER	TARIFF 2020	TARIFF 2021
function	12,826.00	12,826.00
function	12,826.00	12,826.00
day	43.00	43.00
day	217.00	217.00
day	43.00	43.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00
hour	105.00	105.00
day	1,503.00	1,503.00
2 days	71.00	71.00
2 days	242.00	242.00
2 days	71.00	71.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00
hour	105.00	105.00
day	1,503.00	1,503.00
3 days	98.00	98.00
3 days	274.00	274.00
3 days	99.00	99.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00
hour	105.00	105.00
day	1,503.00	1,503.00
4 days	131.00	131.00
4 days	303.00	303.00
4 days	131.00	131.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00
hour	105.00	105.00
day	1,503.00	1,503.00
Week	157.00	157.00
Week	322.00	322.00
Week	157.00	157.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00
hour	105.00	105.00
day	1,503.00	1,503.00
Weekend	131.00	131.00
Weekend	347.00	347.00
Weekend	131.00	131.00
day	576.00	576.00
hour	105.00	105.00
day	576.00	576.00

Laptop/Computer per hour	
Standby per day	
Delivery Cost (per vehicle)	
Delivery Cost (per vehicle)	
5.2 TEACHING & LEARNING WITH TECHNOLOGY – TLwT	
RENT FOR FACILITIES	
5.2.1 TUT Departments/Outside Organizations:	
Smart Class Room (Bld. 9 – PTA)	
TLwT Seminar Room (Bld. 9 – PTA)	
Soshanguve South Campus	
5.2.2 Audio and Video Production:	
MiniDV	
MiniDV 2 nd Generation	
DVD-R	
CD-R	
DVD Poly Box (single)	
DVD Poly Box (double)	
Jewel Case	
Slimline Case	
CD/DVD Envelope	
DVD/CD Label (B&W)	
DVD/CD Label (Colour)	
DVD Poly Box Cover (B&W)	
DVD Poly Box Cover (Colour)	
CD Sleeve (B&W)	
CD Sleeve (Colour)	
CD Back (B&W)	
CD Back (Colour)	
Duplication Fee	
5.3 HOUSING STAFF	
Residence flat (Priced per bedroom)	
5.4 PARKING	
Top management	
Staff – covered parking per annum	
Staff – open parking (paved area)	
Motorcycles – covered parking	
5.5 TELEPHONE COSTS	
Line hire	
Bulk SMS	
5.6 RENT FOR SPORT FIELDS AND COURSES	
5.6.1 Pretoria Campus	
(a) Rugby fields	
– with lights	
(b) Soccer field	
- with lights	
(c) Softball Field	
- with lights	
(d) Hockey fields (grass)	

PER	TARIFF 2020	TARIFF 2021
hour	105.00	105.00
day	1,503.00	1,503.00
Less than 35km	Half the rate per km as per tariff list	Half the rate per km as per tariff list
More than 35km	Full rate per km as per tariff list	Full rate per km as per tariff list
Per 4 hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
Per 4 hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
Per 4 hour session Per Day	2,000.00 3,000.00	2,000.00 3,000.00
	56.00	56.00
	30.00	30.00
	7.00	7.00
	3.30	3.30
	5.00	5.00
	5.50	5.50
	3.80	3.80
	3.30	3.30
	1.65	1.65
	5.00	5.00
	7.00	7.00
	5.00	5.00
	7.00	7.00
	5.00	5.00
	7.00	7.00
	5.00	5.00
	7.00	7.00
	23.00	23.00
month	4,880.00 – 7,010.00	5,076.00 – 7,290.00
month	Under Review	Under Review
year	Under Review	Under Review
year	Under Review	Under Review
year	Under Review	Under Review
month	80.00	TBC
SMS		TBC
field/match	583.00 per match	583.00 per match
field/evening	1,166.00 per match	1,166.00 per match
match/day	583.00 per match	583.00 per match
evening	1,166.00 (1 field per match)	1,166.00 (1 field per match)
match/day	600.00 per match	600.00 per match
evening	1,166.00 (1 field per match) 2X hours	1,166.00 (1 field per match) 2X hours
field/match	700.00 per match	700.00 per match

– with lights

(e) Hockey field (Astro)

– with lights

(f) Cricket fields

– with lights

(g) Tennis courts

– with lights

(h) Netball courts

– with lights

(i) Athletics tracks

– with lights

(j) Squash Courts

(k) Athletics/Rugby Stadium for renting for:
Outside events. Fees depending on numbers, duration,
services required and entrance fee

5.6.2 Clubhouses for **TUT sports events**, tariffs are based on per function/event

Rugby – without kitchen
Rugby – with kitchen
Cricket – without kitchen
Cricket – with kitchen
Tennis – without kitchen
Tennis – with kitchen
Hockey Stadium – VIP Lounge
Dance Studio

Clubhouses for **Outside events**,
tariffs are based on per function/event

Rugby – without kitchen
Rugby – with kitchen
Cricket – without kitchen
Cricket – with kitchen
Tennis – without kitchen
Tennis – with kitchen
Hockey Stadium – VIP Lounge
Dance Studio
Speed Fencing
Venue cleaning

5.6.3 Soshanguve Campus

Indoor facilities

(a) Gymnasium hall for **non-sporting** events
Gymnasium hall for **non-sporting** events where there is
charge for entrance
Gymnasium hall for sport events
(b) Squash courts
(c) Lecturing room
(d) Gym membership fees for TUT students only
(e) Gym membership fees for TUT Staff only

PER	TARIFF 2020	TARIFF 2021
field/evening	1,050.00 per match	1,050.00 per match
field/match	600.00 per 90 min	600.00 per 90 min
field/evening	700.00 per 90min	700.00 per 90min
field/match	2,565.00	2,565.00
field/evening	4,664.00	4,664.00
course/day	466.00 per half day 4 hour session	466.00 per half day 4 hour session
course/evening	700.00 17:00 – 21:00	700.00 17:00 – 21:00
course/day	466.00 per court Per match	466.00 per court Per match
course/evening	700.00 per court per match	700.00 per court per match
day	4 ,500.00	4 ,500.00
evening	5,000.00	5,000.00
Per 45 min	18.00	18.00
Session/day	Price to be determined dependent on the type of event, number of participants/supporters and additional services required	Price to be determined dependent on the type of event, number of participants/supporters and additional services required
day/evening	1,283.00	1,283.00
day/evening	1,400.00	1,400.00
day/evening	1,166.00	1,166.00
day/evening	1,400.00	1,400.00
day/evening	1,050.00	1,050.00
day/evening	1,166.00	1,166.00
day/evening	1,166.00	1,166.00
day/evening	1,400.00	1,400.00
day/evening	2,332.00	2,332.00
day/evening	2,915.00	2,915.00
day/evening	2,332.00	2,332.00
day/evening	2,915.00	2,915.00
day/evening	1,749.00	1,749.00
day/evening	1,866.00	1,866.00
day/evening	1,982.00	1,982.00
day/evening	2,010.00	2,010.00
per meter	130.00	130.00
Per event/ per cleaner/per day	400.00	400.00
day	3,150.00	3,150.00
day	6,254.00	6,254.00
day	1,378.00	1,378.00
day	710.00	710.00
day	583.00	583.00
month	85.00	85.00
month	150.00	150.00

	PER	TARIFF 2020	TARIFF 2021
(f) Gym membership fees for both non-staff and students – community engagement	month	180.00	180.00
Outdoor facilities			
(a) Main stadium for sports events	day	1,378.00	1,378.00
	evening - with lights	1,802.00	1,802.00
(b) Main stadium for non-sports events where there is no charge for entrance	day	7,950.00	7,950.00
	evening - with lights	10,070.00	10,070.00
(c) Main stadium for non-sports events where there is a charge for entrance	day	14,310.00	14,310.00
	evening - with lights	15,370.00	15,370.00
(d) Netball, Volleyball and Basketball courts	day	795.00	795.00
(e) Athletics Cross Country in the campus sports facilities	day	1,590.00	1,590.00
(f) Vendors selling authorized products during the events in the sport facilities	day	370.00	370.00
5.6.4 Ga-Rankuwa Campus			
(A) Basket Ball	day	Facilities under construction	Facilities under construction
	evening/lights	-	-
(B) Football Pitch	day	-	-
	evening/lights	-	-
(C) Netball Court	day	-	-
	evening/lights	-	-
(D) Softball fields	day	-	-
(E) Tennis Courts	day	-	-
	evening/lights	-	-
(F) Volleyball Courts	day	-	-
	evening/lights	-	-
5.6.5 Mbombela Campus			
Outdoor facilities			
(A) Tennis Courts	day	600.00	600.00
(B) Netball Courts	day	600.00	600.00
(C) Volleyball Courts	day	600.00	600.00
(D) Football Fields	day	800.00	800.00
	Evening with lights	1,000.00	1,000.00
(E) Basketball Courts	day	600.00	600.00
5.6.6 eMalahleni Campus			
Outdoor facilities			
(A) Tennis Courts with lights	day/evening	700.00	700.00
(B) Netball Courts with lights	day/evening	700.00	700.00
(C) Volleyball Courts with lights	day/evening	700.00	700.00
(D) Basketball Courts with lights	day/evening	700.00	700.00
(E) Multi-purpose Sports fields with grass and lights: Soccer/Football	Day	1,300.00	1,300.00
	Evening with lights	1,500.00	1,500.00
	Non-sport events where there is a charge for entrance	1,500.00	1,500.00
Softball		550.00	550.00
Cricket pitch no longer available – only football pitch		-	-

5.7 RENT FOR FACILITIES AND TRAINING SERVICES AT TOPPIESHOEK

5.7.1 Accommodation

Youth accommodation – Public:

Accommodation (minimum of 15 persons – bedding included)

Accommodation (minimum of 15 persons – bedding excluded))

Youth accommodation – TUT Students:

Accommodation (minimum of 15 persons – bedding included)

Accommodation (minimum of 15 persons – bedding excluded)

Official Student Life Training Programmes:

Accommodation (minimum of 15 persons – bedding included)

Accommodation (minimum of 15 persons – bedding excluded)

Bundu House:

Accommodation (minimum of 2 persons or R410.00)

Accommodation (maximum of 10 persons)

5.7.2 Day Visitors

Lapa – recreational area

Minimum of 20 persons or R400.00 (kitchen facilities, chairs, tables, braai and recreation facilities)

maximum of 250 persons

more than 50 persons

Observatory (Venue only)

Seminar – facility per day

TUT Meetings

Hall for functions standard rate

Hall per person

Sound and Equipment

Booking Deposit

Booking Cancellation

Bonfire Wood (when available) 1 bundle per group

5.7.3 Data Projector

6. DECORATIONS

6.1 OFFICE PLANTS

Container with accent plant

6.2 DECORATION OUTSIDE PRETORIA CAMPUS

Cost per truck p/km

6.3 FUNCTIONS

Container plant

Displays

Screens

7. TENDER DOCUMENTS

Collection of documents by Tenders

PER	TARIFF 2020	TARIFF 2021
person/night	145.00	155.00
person/night	120.00	130.00
person/night	140.00	150.00
person/night	115.00	125.00
person/night	135.00	145.00
person/night	110.00	120.00
weekend	790.00	830.00
person/night	240.00	250.00
person/night	750.00 70.00	790.00 75.00
person/night	65.00	70.00
Per day	40.00	45.00
person/day	170.00	180.00
Person/day	130.00	140.00
per day	1,800.00	1,900.00
Per day	130.00	140.00
per day	Refer audiovisual tariffs	Refer audiovisual tariffs
	50%	50%
	As in items & conditions	As in items & conditions
	270.00	280.00
Per day	650.00	680.00
year	1,400.00	1470.00
p/km	As per official TUT Transport Service rates	As per official TUT Transport Service Rates
Per plant per day	165.00	175.00
Per m² per day	210.00	220.00
Per unit per day	210.00	220.00
per document	500.00 – 1,000.00	500.00 – 1,000.00

	PER	TARIFF 2020	TARIFF 2021
8. POSTAL SERVICES			
8.1 Regular Mail		The Standard SA National Post Office Tariffs will be applied at all times on all items	The Standard SA National Post Office Tariffs will be applied at all times on all items
8.2 Registered Mail (postage & service fee included)		The Standard SA National Post Office Tariffs will be applied at all times on all items	The Standard SA National Post Office Tariffs will be applied at all times on all items
8.3 COURIER SERVICES INHOUSE SERVICE: ONLY TSHWANE METRO AREA COURIER SERVICES:	Less than 35km	Half the rate per km as per tariff list	Half the rate per km as per tariff list
	More than 35km	Full rate per km as per tariff list	Full rate per km as per tariff list
8.4 FOLDING AND INSERTING	Per letter/booklet (Excludes Envelopes)	1.50	1.50
9. LIBRARY AND INFORMATION SERVICES			
9.1 Institutional Members Staff Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans)			
Registered Students Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans)	Unlimited until resignation	Free	Free
	Period registered for	Free	Free
9.2 External Members Alumni Access to library facilities: Circulation Services			
Members of Council Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including Inter-campus loans)	Academic year	Free	Free
	Academic year	Free	Free
Higher Education Institutional members (Postgraduate Students only, upon producing letter of introduction From their University Libraries) Access to library facilities: Circulation Services Information Services (TUT resources only) Inter-campus loans	Academic year	Free	Free
Guest Lecturers, research staff and post-doctoral fellows Access to library facilities: Circulation Services Information Literacy Training Information Services Inter-library loans (including inter-campus loans)	Period of contract	Free	Free

Retirees of TUT**Access to library facilities:**

Circulation Services
Information Literacy Training
Information Services

Exchange Staff and Students**Access to library facilities:**

Circulation Services
Information Literacy Training
Information Services
Inter-library loans (including Inter-campus loans)

Honorary Members**Access to library facilities:**

Circulation Services
Information Services
Inter-library loans, Inter-campus loans
Information Literacy Training

Attendees of SLPs**Access to library facilities**

Circulation Services

Information Services

Information Literacy Training

Private Members

Access to library facilities
Circulation Services
Information Services (Excluding Inter-Library Loans)
Information Literacy Training

Members in terms of a Formal Agreement

Access to library facilities
Circulation Services and Inter-campus loans
Information Services

Inter-library loans (Refer to conditions of agreement)

Information Literacy Training

External Members belonging to a community project

Access to library facilities
Information Literacy Training

9.3 OTHER SERVICES

9.3.1 Day visitors
Access to library facilities:

9.3.2 Library Fines
Overdue open collection material
Overdue reserved study collection material
Overdue reference material
Continuing Resources
Overdue audio visual material

PER	TARIFF 2020	TARIFF 2021
Academic year	Free	Free
Period of contract	Free	Free
Academic year	Free	Free
Period registered for	Per individual per module	Per individual per module
Up to 6 months	412.00	412.00
6-12 months	825.00	825.00
Up to 6 months	412.00	412.00
6-12 months	825.00	825.00
Per individual per module	166.00	166.00
Academic year	1,648.00	1,648.00
	1,648.00	1,648.00
	641.00	641.00
Per individual per module	166.00	166.00
Academic year	1,648.00	1,648.00
	1,648.00	1,648.00
	641.00	641.00
	1,648.00	1,648.00
Per individual per module	166.00	166.00
	166.00	166.00
	166.00	166.00
Per individual per module	166.00	166.00
Per person per day	55.00	55.00
Per item per day	0.90	0.90
Per item per hour	1.60	1.60
Per item per day	2.20	2.20
Per item per day	1.60	1.60
Per item per hour	2.20	2.20

- Replacement of lost or damaged material
- Uncollected Inter-library loan material
- 9.3.3 i- Centres
Fee paid by TUT Students
- 9.3.4 Printing
- 9.3.5 Scan
- 9.3.6 Lamination and Binding (Service only, no consumables
Provided)
A3
A4
A5

PER	TARIFF 2020	TARIFF 2021
Per item	Purchase price plus processing fee (R90.00) plus billing fee (R29.00) of item	Purchase price plus processing fee (R90.00) plus billing fee (R29.00) of item
Per item	Cost incurred in transporting item between sending and receiving library (courier/postal costs)	Cost incurred in transporting item between sending and receiving library (courier/postal costs)
Academic year	265.00	265.00
	Service rendered by external provider	Service rendered by external provider
A4 & smaller per page	Service rendered by external service provider	Service rendered by external service provider
	No costs	No costs
	No costs	No costs
	No costs	No costs