

ITEMS NOT ASSETS - NON CAPITAL**Audiovisual equipment**

1. Dome cameras

Computer equipment

1. Cards to upgrade PABX telephone system
2. Computer speakers
3. Docking stations
4. External drives
5. Keyboards
6. Memory sticks
7. Modems
8. Mouse
9. Port replicators
10. UPS

Equipment

1. Access systems
2. Ceiling fans
3. Cellphones
4. Coffee machine (small)
5. Earphones
6. Fire extinguishers
7. Gas regulators
8. Gas/oxygen cylinders
9. Gigaset
10. Headphones
11. Heaters (small)
12. Intercoms
13. Irons
14. Kettles
15. Megaphones
16. Microphones (lapel/conference)
17. Small calculators (no paper rolls)
18. Telephones
19. Time clocks
20. Two way radios

Furniture

1. Banners (all)
2. Bar chairs (plastic top)
3. Big office punch
4. Big office stapler
5. Bins
6. Buddy drawers

7. Carpet protectors
8. Footrests
9. Geerpress trolleys
10. Kitchen/office cupboards (fitted/build in)
11. Laser pointers
12. Letter trays
13. Mattresses
14. Notice/white/filt boards
15. Planter box/holder
16. Plastic chairs (bucket seat)
17. Plastic chairs (total plastic)
18. Screens/dividers (attached to tables)
19. Silk plants
20. Student desks

Tools

1. Vice (workbench)

RECOMMENDED

 22/9/2010

MR. RD LEBETHE
HEAD: ASSETS

APPROVED:



MR. TL MADURAI
DIRECTOR: FINANCIAL CONTROL

DATE: 22/9/2010