



REGISTRATION FORM

BOOKINGS:

Fax your registration form to Beryl du Toit at **(012) 318-5793** or **mail** to Beryl du Toit – dutoitb@tut.ac.za

Terms & conditions:

Cancellations: As planning is done around the number of people booked on a course, it negatively impacts on planning, cost, materials, refreshments, etc. when people **fail to arrive for courses without prior cancellation**. **Therefore you will be invoiced to cover costs should you fail to cancel 48 hours prior to the course date in writing.** A replacement may be sent in your place.

Confirmation: All registrations will be deemed confirmed and subject to these terms and conditions.

Delegate 1:

Title:	Surname:
Initials:	Name:
Office tel. number:	Department:
Cell number:	Campus:
Staff number:	
Course date:	Course name:
1	1
2	2
3	3
4	4

Delegate 2:

Title:	Surname:
Initials:	Name:
Office tel. number:	Department:
Cell number:	Campus:
Staff number:	
Course date:	Course name:
1	1
2	2
3	3
4	4

NB: I hereby acknowledge that I have read and understand all the terms and conditions of my registration.

Delegate 1

Signature: _____

Delegate 2

Signature: _____

