



REGISTRATION FORM for staff from same department

BOOKINGS:

Fax your registration form to Beryl du Toit at **(012) 318-5793** or **mail** to Beryl du Toit – dutoitb@tut.ac.za

Terms & conditions:

Cancellations: As planning is done around the number of people booked on a course, it negatively impacts on planning, cost, materials, refreshments, etc. when people **fail to arrive for courses without prior cancellation**. **Therefore you will be invoiced to cover costs should you fail to cancel 48 hours prior to the course date in writing.** A replacement may be sent in your place.

Confirmation: All registrations will be deemed confirmed and subject to these terms and conditions.

Department name:

Name:	Course date:	Course name:
Staff no:		
Tel no:		
Name:	Course date:	Course name:
Staff no:		
Tel no:		
Name:	Course date:	Course name:
Staff no:		
Tel no:		
Name:	Course date:	Course name:
Staff no:		
Tel no:		
Name:	Course date:	Course name:
Staff no:		
Tel no:		

