

Prof R Ngcobo
Vice-Chancellor
Technikon Pretoria
Private Bag X680
PRETORIA
0001

By fax: (012) 318 5422

Dear Prof Ngcobo

2004 CYCLES FOR THE APPROVAL OF NEW ACADEMIC PROGRAMMES AND AMENDMENTS TO EXISTING PROGRAMMES

During 2004 there will be two opportunities for institutions to submit applications for the approval of new academic programmes or for substantial amendments to existing programmes. The submission dates for 2004 are as follows:

First cycle

- Closing date for submissions to the Department on the prescribed form - **15 March 2004**
- Date by which the Department will inform institutions of the outcome of its initial assessments – **29 March 2004**
- Period during which institutions will be able to interact with the Department to clarify applications or to resolve outstanding issues – **5 to 12 April 2004**
- Date by which HEQC and SAQA will be informed of Department's final decisions – **15 April 2004**
- Closing date for submission of DOE approved applications to HEQC and SAQA – **30 April 2004**
- Date of CHE meeting – **31 May 2004**

Second cycle

- Closing date for submissions to the Department on the prescribed form – **30 June 2004**
- Date by which the Department will inform institutions of the outcome of its initial assessments – **16 July 2004**
- Period during which institutions will be able to interact with the Department to clarify applications or to resolve outstanding issues – **19 to 27 July 2004**
- Date by which HEQC and SAQA will be informed of Department's final decisions – **30 July 2004**
- Closing date for submission of DOE approved applications to HEQC and SAQA – **1 September 2004**
- Date of CHE meeting – **4 October 2004**

The criteria and guidelines for assessing the 2004 applications will be the same as those sent to you in June 2003. The same application form will also be used.

Any enquiries regarding the application process to the DOE may be directed to Mr. Hennie De Beer. Electronic copies of the application forms and the guidelines may also be obtained from Mr de Beer.

Mr De Beer's contact details are listed below:

Tel: (012) 312 5098,

Fax: (012) 323 7532

e-mail address: Debeer.H@doe.gov.za

Yours sincerely

MS N BADSHA
DEPUTY DIRECTOR GENERAL: HIGHER EDUCATION

